

Jammu & Kashmir
Haj Committee

Baitul Hujaj, Haj House, Bemina, Srinagar
Under Department of Haj & Auqaf, Govt. Of Jammu & Kashmir
(Ph.No.0194-2495365, 0194-2495367, www.jkshc.org, mail at:jkstatehaj@gmail.com)

NOTICE FOR PRE-QUALIFICATION-CUM-TENDER FOR ENGAGEMENT OF PROJECT ARCHITECT

On behalf of Jammu and Kashmir Haj Committee, sealed/properly pasted Tenders are invited from eligible Architects of Jammu and Kashmir UT of repute in two Bid Systems for Providing Comprehensive Architectural Consultancy Services for Construction of Prefabricated huts of Medical Store, Sample Collection Center and Food Court (outlet) of Steel/Plastic Material or any other latest Material admeasuring built up area 3000 Sq Fts.

Duly completed application forms, which can be downloaded from Jammu and Kashmir Haj Committee's website, should reach the Office of Executive Officer J&K Haj Committee, Bemina Srinagar on or before 15.09.2023 by 03:00 PM.

For further details log on to our website jkshc.org

Corrigendum/Addendum, if any, will be issued only on our website. Bidders are requested to visit regularly our website www.jkshc.org before submission of bid in their own interest.

No1-HAJ/2023/623

Dt:- 28/08/2023


Dr. Shujaat Ahmad Qureshi (JKAS)
Executive Officer
J&K Haj Committee

1. Director Doordarshan Kendra / All India Radio, Srinagar with the request to disseminate the contents of the Press Release.
2. Joint Director Information, Kashmir with the request that the press release may be given wide publicity.
3. Incharge Website, JKSHC.

NOTICE FOR PREQUALIFICATION CUM TENDER FOR ARCHITECT

1. Jammu and Kashmir Haj Committee invites sealed offers from eligible Architects Firms in two **Bid System** (Technical and Financial) for the following work: -

Sr. No.	Name of Work	Estimated cost in Rs. (approx.)
1.	Construction of Medical Pharmacy, Sample Collection Centre and Food Court (outlet) at Haj House Bemina Srinagar.	Rs. 50 Lacs

2. Architects desirous of tendering for above work and fulfilling the following requirements shall be eligible (Technical Bid specification)-
- a) Experience of having successfully completed any one of the following similar works (Providing Architectural Consultancy services for Construction of Prefabricated Huts of similar nature.)
- b) Three similar works completed each costing not less than Rs. 50 Lacs of proposed work.
- 3 J&K Haj Committee reserves right to reject any or all the applications without assigning any reasons or whatsoever.
- 4 The applicant must have minimum three years' experience preferably working with Public Sector Units / Government Organizations and be the member of Council of Architecture.
- 5 They must be having adequate organizational setup and reasonable presence in the work area and nearby. Having sufficient number of experienced personnel, technical know-how, and infrastructure to complete the project well in time.

J. Singh

SCOPE of Work (as per attached agreement format). The main features of the desired scope are listed below

- Taking the employer's instructions, visiting the sites, preparing sketch designs which shall be in accordance with local governing codes/standards, regulations etc. (including carrying out necessary revisions till the sketch designs are finally approved by the Committee), making approximate estimate of cost by cubic measurements, square meter, or otherwise and preparing reports on the schemes so as to enable the Committee to take decision on the sketch designs. Approval of drawings/layout from Local Govt. authorities, taking completion certificates from Govt. Authorities, Fire NOC, all other statutory approvals, etc is also in scope of Architect.
- Submitting a proper PERT Chart/Bar Chart incorporating all the activities required for the completion of the project well in time i.e., preparation of working drawings, structural drawings, detailed drawings, and tender etc. After Completion of Project submitting as built drawing, obtaining completion and occupancy certificate, NOC from Fire Deptt, Electric Deptt. etc. and all other statutory approval required for completion and operational of building.
- Preparing architectural detailed estimates and all such other particulars as may be necessary for preparation of bill of quantities (BOQ).
- Preparing pre-qualification documents and detailed tender documents for engagement of Contractor.
- Preparing of tender notices for issuance by J&K Haj Committee submitting together with recommendations specifying abnormally high and low rated items. Preparing contract documents/BOQ and getting them executed by the concerned contractors.
- Supervision of construction work, preparing minutes, site reports, maintaining all the site and lab records, MB, Bills of Contractor etc. for completion of work.



- **The sealed Technical Bid and Financial BID should be kept in two separate sealed/properly closed envelopes superscribing "Technical BID for Architect for Construction of Prefabricated Structure and "Financial BID for Architect for Construction of Project (*at Bemina*)" Both the above envelopes (Technical and Financial Bid) should be kept in one Single Envelope superscribing "Bids for Architect for Construction Project with name of location (*name of location*)".**
 - **The financial bid of only those applicants will be opened who will qualify in the technical Bid. Date and Time for opening of Financial Bids shall be informed telephonically to qualified bidders separately.**
7. Application, completed in all respects along with relevant documents duly super scribing the name of work on envelope must reach at the following address on **or before 15.09.2023 by 03:00 PM. Technical Bids will be opened on the same date at 3:30 PM in presence of available bidders who want to be present in the opening process.**


Executive Officer,
J&K Haj Committee
Haj House Bemina,
Srinagar.

APPOINTMENT OF ARCHITECT

Basic information

01.	Name of the applicant/Organization	
	Address of the Registered Office with Phone No. Email – ID and Mobile No.	
02.	Year of Establishment	
03	Type of Organization (whether sole proprietorship, Partnership, Private Ltd. Or Ltd. Co. etc) Enclose certified copies of documents as evidence.	
04	Name and qualification of the Proprietor/Partners/Directors of the Organization/Firm a) b) c) d) Enclose Certified copies of documents as evidence.	
05	Details of Registration whether Partnership – Firm, Company etc. Name of Registering Authority Date and Registration Number. Enclose certified copies of documents as evidence.	
06	Whether Registered with Government/Semi Government / Municipal Authorities. (Enclose certified documents as evidence)	
07	Details of Registration with a) Council of Architects b) Indian Institute of Architects Enclose certified copies of documents as evidence.	
08	Number of years of experience in the field and details of any other work in the field.	

09	Yearly turnover of the organization and furnish audited balance sheet of profit and loss account.	
10	Details of registration for payment service tax/GSTIN	
11	Furnish the names of -3- responsible persons along with their designation. Address, tel. No. etc. for whose organization, you have completed the above-mentioned jobs and who will be in a position to certify about the performance of your organization.	
12	<p>Whether any Civil Suit/litigation arisen in contracts executed/being executed during the last 10 years. If yes, please furnish the name of the project, employer, nature of work, contract value, work order and brief details of litigation.</p> <p>Give name of court, place, and status of pending litigation.</p>	
13	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed-off during the last ten years by an arbitrator. If so, the details of such litigation are required to be submitted.	
14	Payment offered by the applicant for his project	

Sign & Seal of the Applicant.